

CURRICULUM VITAE

BHUVNESHWAR SINGH

L3/134, VINAY KHAND, GOMTI NAGAR,

LUCKNOW

Email: bhuvneshwars@gmail.com

Contact No: 9918464118; 7905606463

Objective

To pursue a career which is full of challenging assignments and which unleashes my potential of analytical and creative thinking so that along with contributing my best to the organization, I continue riding of the learning curve.

Experience

- Worked as a investigator and field supervisor in “SYNOVATE INDIA PVT LTD” from 2005 to September 2009.
- Worked as a project associate with BIRD for the physical and financial verification of all the NGO’s of U.P. from 2009 to May 2011 (a project of U.P. DESCO).
- Worked as a Center Manager for RADIX institute (a coaching for SSC/Bank) in Lucknow from September 2011 to April 2016.
- Worked from April 2016 to May 2018 as a Center Manager for PARAMOUNT COACHING CENTER PVT. LTD. (a coaching for SSC/Bank). In DELHI
- Worked from May 2018 to December 2020 as a Center Manager for MOTHERS EDUCATIONHUB PVT. LTD. In DELHI and Jaipur
- Worked from Feb. 2021 to April 2022 as a Team Leader for CAT Content team for Prepladder private limited (a unit of unacademy) in Delhi
- Currently Running My own coaching Institute from 2022 at my native place Sidhauri, Sitapur(U.P.)

Job Profile

Take care of administration and business development of the center, visiting college University for seminars and marketing, revenue generation.
 Regular interaction with vendor for Advertisements (banner, posters, hoarding, canopy, distribution of test paper).
 Regular interaction with students for their complaints and feedback.
 Counseling students, material management, motivating the team, meetings for future office planning for new batches, study material, marketing & seminar etc.(including offline & online), class schedule, co-ordinate with other centers & office report.
 I have, also, well undertaken the job of research & development work (content) for Maths, English, Reasoning & GS.

Qualifications:

| COURSE | Institution/Board/University | Year of passing |
|--------|------------------------------|-----------------|
| SSC | U.P. Board | 1997 |
| HSC | UP. Board | 1999 |
| B.COM | Lucknow University | 2003 |
| | | |

Personal Skills

Comprehensive problem solving abilities, excellent verbal and written communication skills, ability to deal with people diplomatically, willingness to learn, team facilitator and a hard worker.

Personal Data:

Father's Name : Mr. Shivnath Singh
 Date of Birth : 15/04/1984
 Gender : Male
 Marital Status : Married
 Languages Known : Hindi and English
 Nationality : Indian

Declaration

I hereby declare that the abovementioned information is true and correct to my knowledge and belief and I bear the responsibility for the correctness of the abovementioned particulars.

DATE:.....

PLACE:LUCKNOW

(BHUVENESHWAR SINGH)